

U.S. Embassy Jakarta Public Affairs Section (PAS) Notice of Funding Opportunity (NOFO): FY 2016 YSEALI Oceans Workshop
Announcement Type: Cooperative Agreement
Funding Amount: Up to \$250,000.00
Application Deadline: October 30, 2016

Executive Summary: The Public Affairs Section of the U.S. Embassy in Jakarta announces an open competition for a cooperative agreement to develop and implement a four-day workshop in Indonesia on oceans and environmental protection for the Young Southeast Asian Leaders Initiative (YSEALI), pending the availability of FY 2016 funds. The YSEALI Oceans Workshop will bring together 50-75 youth (aged 18-25) from all ten ASEAN nations: Brunei, Burma, Cambodia, Indonesia, Malaysia, Philippines, Laos, Singapore, Thailand, and Vietnam. The workshop will focus on characteristics unique to, and current issues in, marine and coastal environments with an emphasis on policy, technical, and civil society solutions, or paths to solutions, for the most serious problems. The workshop may focus on a particular ecosystem, specific community, and/or include a balance between establishing an understanding of the basics of natural resource management and hands-on application of environmental management tools.

A. PROGRAM DESCRIPTION:

The Public Affairs Section of the U.S. Embassy in Jakarta requests proposals from non-profit organizations interested in a grant award from the U.S. Department of State Bureau of East Asian and Pacific Affairs (EAP) to manage a Young Southeast Asian Leaders Initiative (YSEALI) workshop on environmental protection, specifically focusing on oceans.

The three to four-day YSEALI oceans workshop, to take place in Indonesia (Jakarta or Bali), will bring together 50-75 youth aged 18-25 from all ten member countries of the Association of Southeast Asian Nations (ASEAN): Brunei, Burma, Cambodia, Indonesia, Malaysia, Philippines, Laos, Singapore, Thailand, and Vietnam. The environmentally themed workshop will educate and engage participants on the characteristics of and current issues in marine and coastal environments with an emphasis on policy, technical, and civil society solutions, or paths to solutions, for the most serious problems. The workshop should establish an understanding of the basics of natural resource management within the broad topic of oceans and coastal ecosystems generally, but there should also be hands-on practical application of environmental management tools within a context necessarily specific to the ecosystem and community in which the workshop takes place. The workshop should seek to strike the most effective balance between global content, content that is relevant to Southeast Asia as a whole, and to the immediate experience of the participants. The workshop must also contain a follow-on component wherein workshop participants implement projects or share lessons learned with governments, business development institutions, community organizations, or youth groups upon their return home.

The youth of Southeast Asia who are concerned about environmental problems, like many youth around the world, can be overwhelmed by both the scale and scope of environmental problems. This workshop seeks to empower rather than overwhelm by narrowing the scope of environmental issues to be discussed to oceans or coastal habitats, and by focusing on solutions

rather than the grave consequences of the problems themselves. The goal of this program is to build on the enthusiasm of youth who are already concerned about natural resources by giving them knowledge and skills that will encourage them to come up with innovative solutions to problems around them. The ideal program will include hands-on activities for the participants.

YSEALI is an initiative that was first announced by President Obama in December 2013 and formally launched in May 2014. It aims to create a cadre of young Southeast Asian leaders who work across ASEAN borders to solve common issues. The YSEALI Oceans Workshop will be one of several workshops that have taken place in the region centered on one of the four YSEALI themes – environment and natural resources management, economic development, civic engagement, and education. The YSEALI oceans workshop seeks to amplify a top U.S. government priority to conserve and effectively manage environmental resources, through providing opportunities for young people from across the ASEAN region to learn more about environmental sustainability and receive practical training in how to make a positive impact on this issue.

Audience: Participants will be ages 18-25 and registered as YSEALI members who have demonstrable interest in environmental issues or natural resource management, whether through paid employment, volunteer work, unpaid internships, or coursework and who show promise in becoming socially active in effecting change in the environment. They may have attended YSEALI events and some may be familiar with collaboration on projects across borders.

Candidates should outline their potential to implement a project in their community to help improve their local environment. “Environmental Project” should be interpreted broadly to include, but not be limited to, an activity they are involved with that has a direct positive environmental effect; or an activity or organization they are involved with that seeks to improve the environment on a broader scale or over a longer period of time, or seeks to change public policy, or public discourse.

All participants must be proficient in written and spoken English.

Timeline: The ideal time for the workshop is in March of 2016.

B. AWARD INFORMATION:

Type of Award: Cooperative Agreement.

Fiscal Year Funds: FY2016, pending the availability of funds

Approximate Total Funding: \$250,000, pending the availability of FY 2016 funds

Approximate Number of Awards: One

Floor of Award Range: None

Ceiling of Award Range: \$250,000.

Approximate Average Award: \$250,000.

Anticipated Award Date: December 1, 2015, pending the availability of FY 2016 funds.

Anticipated Project Completion Date: December 1, 2016

Additional Information:

The U.S. Embassy in Jakarta and the U.S. Department of State Bureau of East Asian and Pacific Affairs will have substantial involvement on the workshop content, schedule, and participant selection. In consultation with PAS Jakarta, the award recipient must actively engage the relevant U.S. embassies for recruitment purposes, communication with participants in each country, and to make their travel arrangements.

Before submitting a proposal, all applicants are strongly encouraged to consult with the Grant Officer in PAS Jakarta, Deborah C. Lynn: LynnDC@state.gov.

C. ELIGIBILITY INFORMATION

American and local non-governmental organizations (NGOs) are invited to submit a proposal that describes how each of the following criteria will be administered:

1. Design and implement a four-day workshop in Indonesia in March 2016 that will engage and inform 50-75 youth (ages 18-25) about environmental topics of particular relevance to coastal environments and oceans, and inspire them with possible paths for solutions to problems in these environments through policy, technical, and social innovations. Flight schedules may require an additional day both before and after the workshop to accommodate travel. The workshop must cover the following items;
 - Bring together environmental science and policy expertise to make a case for how best to focus on the most relevant and pressing problems in the coastal environments in Southeast Asia.
 - Delineate what technical, policy, and organizational knowledge will be taught to participants to address these environmental problems.
 - Describe daily activities to show how and where learning will take place and how each activity connects to the overall objective of teaching the knowledge and skills needed to create solutions. Course content should be flexible enough to be relevant to participants from different countries.
 - Include workshop speakers, facilitators and/or mentors that represent both the United States and Southeast Asia.
 - Promote the unity of ASEAN and the United States as a partner in ASEAN's efforts to protect the environment. As such, the workshop should include a cultural component, such as an ASEAN or Indonesian cultural appreciation event or excursion, or a local community service activity.
2. Manage the recruitment, application and selection process to include an online application form. Participants must come from all 10 ASEAN member countries and will be YSEALI members with whom Embassies in all 10 nations have direct contact.
3. Create and implement a logistics plan that includes airfare, lodging, and food for all participants, presenters and staff.
4. Organize and implement collaborative follow-on projects to be implemented by teams of participants after the workshop is completed.
5. Create and implement a plan for monitoring and evaluation of participants during and after completion of the workshop and how the program's outcomes will achieve the specific objectives described in the narrative.

6. Design a digital engagement strategy for workshop participants, such as social media outreach, that enhances the in-person training. Digital engagement should tie into existing YSEALI social media properties.
7. Design and implement a method of sharing key aspects of the workshop with the thousands of youth who have signed up as YSEALI members, but are unable to attend the actual workshop. Examples include offering online versions of workshop video, hand-outs or similar materials.

Proposals should include:

- Organization name, address, and contact information
- A description of the work to be performed with respect to each of the criteria
- Information about the team of people who would execute the work, with descriptions of the experiences and skills of each and his/her role in the bidder's organization and in the team
- A management plan for the work
- A schedule for the work
- A detailed budget not to exceed \$250,000
- Administrative costs as low and reasonable as possible
- Description of prior experience in youth-oriented environmental programming
- Description of experience in and/or ties with organizations in other Southeast Asian countries, or international expertise.

Cost sharing is not required.

Length of grant will be for one year to accommodate above mentioned follow-on activities.

D. APPLICATION AND SUBMISSION INFORMATION:

Note: Please read the complete announcement before sending inquiries or submitting proposals. Once the NOFO deadline has passed, Embassy staff may not discuss this competition with applicants until the proposal review process has been completed.

Proposals should be submitted electronically to YSEALIJkt@state.gov by 6:00 pm October 30, 2016 WIB . Please attach proposals in Microsoft Word or .pdf format to an email with "YSEALI Oceans Workshop Proposal" in the subject line. Late submissions will not be considered.

E. APPLICATION REVIEW INFORMATION

Proposals will be measured as follows:

- U.S. Embassy Jakarta performs an initial review to make sure proposals meet eligibility requirements and analyzes the proposal against each of the criteria noted above.
- If the proposal passes that review, a panel of Department of State employees reviews the proposals and selects a winner.

F. AWARD ADMINISTRATION INFORMATION

Award Notices

The successful applicant will receive notice by email stating that the application has been selected. This notice will be sent before the U.S. Embassy has actually made the award and is not an authorization to begin performance. Any pre-award costs expended will be at your own risk. The notice of award signed by the Grants Officer is the authorizing document and will be sent directly to the applicant selected for this grant via email. As soon as selection is made notifications via email will also be sent to unsuccessful applicants.

Administrative and National Policy Requirements

Please refer to the Department of State Standard Terms and Conditions for both U.S. Based and Foreign Organizations at <https://www.statebuy.state.gov/fa/Pages/TermsandConditions.aspx>

Reporting

The funds for this cooperative agreement will be disbursed in two installments – one in the amount of 80% of the total and the second in the amount of 20% of the total. Financial reporting for the use of the first installment will be required at the time the request for the second installment is made. All receipts, originals scanned electronically, should be submitted to the Grants Officer Representative. Financial reporting, through the same method, will again be required at the conclusion of the grant period.

G. CONTACTS

Please contact Holly Zardus in PAS Jakarta for any questions related to this announcement at zardushh@state.gov, +62-021-3435-9556